



Town of Smyrna

Board of Zoning Appeals Application

APPLICANT INFORMATION:	APPLICANT IS:	THE PROPOSAL PERTAINS TO:
Name:	Owner	New Structure
Phone Number:	Contractor	Existing Structure
Email:	Other	Signage

THIS REQUEST IS FOR:

Zoning Variance	Sign Variance
Setback Variance	Special Exception
Temporary Use Permit	Administrative Review

PROPERTY INFORMATION

Street Address:		
Tax Map:	Group:	Parcel:
Zoning:	Lot Area:	

DESCRIPTION OF APPEAL

Describe your request and why a variance is needed. Please submit a site plan and/or photographs if applicable to your request.

ALL APPLICANTS OR THEIR REPRESENTATIVES ARE REQUIRED TO ATTEND THE MEETING

Approval by the Board of Zoning Appeals does not remove any requirements or prohibitions that may be in place because of any restrictive covenants affecting your property. Violation of restrictive covenants could result in legal action against you by a homeowner's association or individual homeowners within your neighborhood. The Town of Smyrna will not be liable if action is taken against you due to violation of such covenants.

APPLICANT AUTHORIZATION

I hereby certify that I am the authorized applicant, representing all property owners involved in this request and am aware that approval received from the Board of Zoning Appeals does not authorize any activities which are prohibited by any Town Ordinance, covenant restrictions, deed restrictions or HOA regulations.

Applicant Signature:	Date:
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Office Use Only

Staff Initials:	Application Fee:	Date:
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In accordance with Section 7.080 of the Municipal Zoning Ordinance, “the purpose of a variance is to modify the strict application of the specific requirements of this ordinance in the case of exceptionally irregular, narrow, shallow, or steep lot, or other exceptional physical conditions, whereby such strict application would result in practical difficulty or unnecessary hardship which would deprive an owner of the reasonable use of his land. The variance shall be used only where necessary to overcome some obstacle which is preventing an owner from using his property under this ordinance”.

- Applications are to be submitted no later than 4:30 PM on the day of the deadline.
- All meetings are held at Smyrna Town Hall - 315 South Lowry Street - at 5:00 PM in the Town Council Chambers.
- All supporting documents must be submitted at the time of application.

2026 SUBMITTAL AND MEETING CALENDAR

APPLICATION DEADLINE	MEETING DATE
JANUARY 5	JANUARY 15
FEBRUARY 9	FEBRUARY 19
MARCH 9	MARCH 19
APRIL 6	APRIL 16
MAY 11	MAY 21
JUNE 8	JUNE 18
JULY 6	JULY 16
AUGUST 10	AUGUST 20
TUESDAY - SEPTEMBER 8	SEPTEMBER 17
OCTOBER 5	OCTOBER 15
NOVEMBER 9	NOVEMBER 19
DECEMBER 7	DECEMBER 17

MEMBERS

Name	Term Expiration
Scott Demonbreun	2026
Tyler Short	2026
Council Member, Jerome Dempsey	2027
Don Hyde	2028
Jay Michaelson	2028